

Minutes for OHSET Southern District In Person Meeting Sunday, September 17, 2023, 3:00 PM

Call to Order 3:12pm

In Attendance: Kim Ries – District Co-Chair, Coach Klamath schools, Korey Hamilton – Vice Chair, Treasurer, Registrar, Coach Rogue River, Samantha Henricks, District Co-Chair, Coach Grants Pass, Deena Tippin - Secretary, Points Chair, Anna Kruse, Coach HV, NV, Alexis James, Coach NM, Gabrielle Laitinen, Coach SM, Calista Jones, Coach Crater, Makenna Jones, Asst Coach, Crater, Bearin Couvrett, Crater, Jessica Rollins, Coach Phoenix, Lizzy Lowenberg, Coach Ashland, Jessica Debrick, Coach Eagle Point, Laura Kahl, athlete, NV, Taylor Gorden, athlete, Henley

Vote Count – 12

Ash -1 Bonanza/Henley – 2 Crater – 1 Eagle Point -1 Grants Pass -1 Hidden Valley -1 North Medford -1
North Valley -1 Phoenix -1 Rogue River -1 South Medford -1

Minutes -

Deena Tippin sent out Minutes from May 7, 2023 via email – No comments or changes were given. Sam Henricks, Grants Pass made a motion to approve the Minutes, Gabrielle Laitinen, South Medford, seconded the motion.

No discussion. Vote: 12 Yes, 0 No, 0 Abstain. Motion passed

Treasurer Report – Korey gave the financial report which included: Expo raised camping fees, also have to pay \$75 for weekend to use stalls, not giving us the youth rate any longer; Discussion was held regarding camping and stalls as pertains to the season budget, as well as, having 3 judges to split Isola to make shorter days in the schedule. Rental of additional stalls from outside company, however, must be rented in lots of 60, therefore, options to exclude and include were given. Considering raising fees \$75 per athlete. Have not raised fees since 2016. Korey presented the following options so a vote could take place for the budget to submit to State:

Option 1 – Use 100 of Expo stalls @ \$75 each, others would have to haul in. Raise District Fees \$75; 3 judges

Option 2 – Use 100 of Expo stalls @ \$100 each, do not raise District Fees; 3 judges

Option 3 – Rent stalls w/roofs – 60 and use 70 of Expo stalls @ \$110 each and raise District Fees \$50; 3 judges

Option 4 – Use 60 rental stalls and 70 Expo stalls @ \$110 each, but using only 2 judges for Meets

Rental stalls have to be set up and taken down \$1300 for company delivering to set up and take down. For Meets 1 and 2, 48 Expo stalls would be set up in Barker Arena, and remainder of Expo stalls would go next to Isola Arenan, rental stalls next to wash racks; Meet 3 stalls would be back under and at end of Isola Arena like Meet 3 last season. Discussion was held regarding utilizing another place and/or weekend to hold cattle events. It was determined that wouldn't really help with costs as another judge would have to be hired and there would still be costs of facilities, etc, plus nowhere else really has usable stalls. Josephine County Fairgrounds are not very good and there's virtually no warm up arena. Bottom line is that in order to meet cost needs, more fundraising needs to happen.

Discussion took place regarding costs for Judges – basically \$4500 a season for 1 judge, which includes their fees, hotels, mileage. There are a limited number of judges. Some do not want to do gaming. If all effort is made and we cannot acquire OHSET judges, we can hire card holding judges from other organizations. Sam Henricks is working on this and has hired some judges already. She will continue to work on. Sam will be attending the Judges training in October and hopefully getting our positions filled.

Discussion was held that part of the reason we run late is arena's not running well, or starting on time, athletes late. Possibility of keeping to the schedule and requiring athletes to ride at their appointed times. This will only help some, and sometimes it is the judge(s) that cause the delays, etc and we don't have control over that. Saturday is the longest day and is Performance. We could require ride times for that day only.

Korey polled the coaches as to whether they would want to camp and use stalls or haul in if there are additional costs. Most reported they want to camp for the camaraderie and experience. Costs are mostly the same when you factor in gas prices, etc. Discussion was had about using portable stalls first and then Expo stalls as needed, who might be assigned to which stalls, etc. It was also mentioned that to use Barker for the stalls, District still has to pay rental fee for Barker of \$675.

There is an additional company that rents stalls that will not charge to deliver, setup and remove, however, they are \$143 per stall. District uses about 130-145 stalls if most stay and do not haul in. 58 stalls will go under the Isola awning. Korey share that we have to decide and vote as Budget is due to State October 1st. We can table and reconvene later if everyone wants to.

A parent brought up that equestrian is an expensive sport and since prices for almost all other things has gone up, it is expected this will as well. She doesn't believe parents who participate in this activity will drop with a small raise in prices.

Discussion was held regarding increasing Auction profits and sponsorships. Deena Tippin informed coaches that the owner of Lil Pantry, Dale Hurst, prior to Covid, had been approached for a \$5000 sponsorship. He requested the athletes do some work to find a matching sponsor and he would do it and also play videos for promotion in his stores, which he could also make for us.

As for the Auction, we have a better understand of what to expect. We will utilize Facebook better. We are in the process of creating a website, which will help, and people will be able to go there to purchase tickets, if not directly, at least with a link.

It was decided we would vote on which option of the budget to approve. A Motion was made by Lexi James, North Medford to choose Option 3. Motion was seconded by Gabrielle Laitinen, South Medford.

Vote: 12 Yes, 0 No, 0 Abstain. Motion passed – Sam will contact them.

Youth rep presentations were held. Taylor Gorden of Henley, a senior, and Laura Kahl of North Valley, a junior and the Vice Youth rep last season each gave presentations as to why they want to be the Youth rep for the District. The Youth rep communicates with the athlete Team leaders, coordinates fundraising and games, helps out during the Meets and brings ideas and issues from the athletes to the coaches and boards attention. District takes applications, presentations are made and a vote is taken to select the Youth rep for the season. It was decided that both applications would be accepted, once as Lead and the other as Vice.

A vote was taken later in the meeting with a unanimous decision that Taylor Gorden will be Lead Youth rep and Laura Kahl will be Vice Youth Rep.

Korey went over Team and Coach financial responsibilities and requirements. Currently all Teams are to turn in Quarterly bank statements and financial reports to the Treasurer. After Q3, this will become a monthly requirement. The information should be easier to acquire. Korey also reported there are some outstanding Invoices that need to be taken care of and she has been in contact with the schools involved. Our SOP's have a requirement that any team not in compliance or good standing, which includes financial responsibilities, will not be allowed to compete at any given Meet where they are in default. The same form will be used for the monthly reporting as has been used for quarterly.

There are several bank account changes that need to be done:

Crater High School – remove Tracy Morgan from accounts at Peoples Bank and add Bearin Couvrett.

South Medford High School – remove Lisa Ulrey from checking and club savings accounts at Rogue Credit Union and add Gabrielle Laitinen.

North Medford High School – add Alexia James to Wells Fargo checking account.

Grants Pass High School – remove Danielle Hobbs from Rogue Credit Union accounts and add Emmie Titus to both accounts.

Bonanza, Henley, Mazama, and Lost River High Schools – remove Amanda Blodgett from First Community Credit Union Accounts and add Misty Buckley to accounts.

State is discussing having District Treasurers on all accounts. Korey informed Gaby to see Raul @ RCU Poplar branch as he is familiar with account and has been able to get all corrected.

Old Business

Volunteers/Jobs – Deena discussed need for volunteers, encouraged coaches to discuss at first meeting with parents and gave a list of current needs. Sam will put the list on the Facebook page. Sam has an announcer for all 3 Meets. Definitely need a parking lot monitor and would like to have a Show Committee. Jessica Rollins with Phoenix stated they have a system at the school where students earn points for community service and would be able to put together a small number of students to help out at Meets. Discussion was held as to supervision, requirements, etc. District would like to try this.

New Business

New State Chair – Teresa was voted in as the new State Chair. She will be attending our first Meet. Scott Chauncey, State Vice Chair will also be attending and overseeing the Points program as Deena Tippin, Points chair will not be available for that Meet. Deena will be training Jordan Stone, a parent with Crater, to take over the Points system for the District.

Discussion was held regarding certain training requirements, concussion, OSAA, etc. Coaches were directed to OHSET rules and school requirements for any additional information

Meet Dates and Calendar – Kim handed out sheet with Important Dates for 2023-24 Season. Discussion was held regarding Registration and Wreath order deadlines.

Registration – Korey held a discussion regarding Registration requirements. Registration is due October 15th. Sam added that Team Rules have to be turned in each year with Registration. There is a Google Drive Link to turn in all paperwork to. Sam is available to call if anyone needs help. Sam also brought examples of Grants Pass team rules for review, if needed. Korey informed coaches that all athlete registration paperwork has to be complete, legible and in PDF form. No photos! Korey would like the Registration and Roster in one file, if possible. Volunteer forms can be sent in a separate file. School Code of Conduct, team rules, dates, times and locations of practices. All of this information can be uploaded to Google Drive. Sam will put links in the District folder.

Discussion was held that most school Code of Conduct forms are now electronic and are not printable to be turned in. Korey will ask State registrar what to do. State looking into a fillable form, however, signatures become an issue.

Discussion was held regarding registering to the correct school. If an athlete does not attend the school they are registering for, but attends a private, charter or home school, their address of record must be verified by the registering school's AD or administration. All athletes must ride via their curb address, unless they are attending the registering school.

Website – District is creating a website. Discussion was held regarding content. Question asked if a school has an equestrian site or Facebook page, could there be a link on the District page. All school information will be available on the website, including coach contact information and any links they have. Drill and Working Pairs music will be able to be uploaded to the website via a link, similar to that used at State.

Arena List – Kim passed out the current approved Arena list for insurance and asked for any changes, additions or deletions be marked so she could update and forward to State.

Auction/Fundraising – Sam informed everyone that we need to decide on a date and place now. Maybe hold at a school so there is not cost. Had an offer last season for Eagle Point Golf Club for free. Sam will reach out. Several schools have common areas to accommodate. March 2nd or 9th were put out as possible dates. Lots of help is needed. Need to form a committee. Discussion was held for ideas. Want to keep as a dinner so it is more of a community event to get information out about OHSET. Need to advertise more. Possible radio spots with the athletes. Some coaches have contacts they will reach out to. Wreath fundraiser will be for athletes. District will not take \$1 per sale this year. Question was asked about participation – not a requirement. Korey will hand out paperwork after meeting.

Photographer – Kim is not pursuing this season. If someone wants to arrange, otherwise there will not be any specific photographer at the Meets.

Equipment – this item was tabled for later.

Event Registration – Deena asked that Event registration be done timely since she will not be here for the Meet and wants to make sure everything is set up for Scott and Jordan to have as little changes as possible for Meet 1.

Vendors – would like to get food and possibly coffee vendor(s) at our Meets. There are already vendors on an approved list for the Expo. If someone knows about one and needs to get approved, easy process, just contact Expo. Discussion was held regarding possible using kitchen in 7 Feathers since we rent entire building, possibly a 4H group or ?

Meet 1 – need to form Stewardship committee before Meet. Each team needs to turn in 1 name of athlete, parent or coach to be on committee. Reminders will be sent out beforehand. Will have a short meeting on Friday morning but main meeting will be held Sunday before.

Kim asked if anyone had any additional questions or comments. Korey asked for potential athlete headcount for each team at this time:

Klamath schools – 12; Grants Pass – 9; North Medford – 6-8; South Medford – 6-8; Phoenix -6; Ashland – 7; Crater – 5-6; Eagle Point – 7-8; Hidden Valley – 18; North Valley -2; Rogue River -1; Illinois Valley is unknown

Meeting Adjourned at 5:12pm

IMPORTANT DATES:

OCTOBER 1, 2023 – COACHES TRAINING – HERMISTON
OCTOBER 7, 2023 – BREAK AWAY ROPING EVENT – KLAMATH FALLS
OCTOBER 15, 2023 – REGISTRATION DEADLINE
OCTOBER 28, 2023 – WREATH ORDERS DEADLINE
NOVEMBER 18, 2023 – COACHES TRAINING – SPRINGFIELD
JANUARY 20, 2024 – EVENT REGISTRATION DEADLINE – MEET 1
JANUARY 26-28, 2024 – MEET 1 – CENTRAL POINT
MARCH 29-31 – MEET 2 – CENTRAL POINT
APRIL 19-21 – MEET 3 – CENTRAL POINT
MAY 9-12 – STATE MEET - REDMOND
JUNE 14-16 – PNWIC – MOSES LAKE, WA